



Role Description

Club: Hills United FC

Season: 2026

Role: Boys/Girls Youth Head Coach

Updated: 3 December 2025

Overview

Hills United FC (HUFC) participate in the FNSW Boys and Girls Youth competitions. The Boys Youth program includes teams in the following age groups: U13/U14/U15/U16/U18. The Girls Youth program includes teams in the following age groups: U14/U15/U16/U18.

Role Description

Head Coach is responsible for the age group team they have been appointed to.

Reports to: Head of Program, and Program TD and HUFC Head of Football

Qualifications

- Current Working with Children - essential
- Current B Diploma minimum – essential (level dependant on the age group and FNSW minimum requirements)
- Apply First Aid - desirable

Knowledge Requirements

- Understanding player development methodologies for players between the U13 to U18 age groups.
- Understanding the HUFC philosophy and football plan.

Experience Requirements

- Coaching experience in JDL/Youth football at representative level is an advantage.

Primary Role Responsibilities

1. Player Selection
 - a. Assist with player selections (attending selection trials as required).
2. Planning
 - a. Attend the onboarding coach workshops in the pre-season period.
 - b. Review the HUFC football plan.
 - c. Review the HUFC coach handbook.
 - d. Awareness of the FNSW benchmarking process.
3. Training
 - a. Attend all scheduled training sessions.



- b. Professional approach to training preparation and conduct, including loading all training sessions into ProSoccerData.
- c. Conduct training sessions aligned to the HUFC football plan
- d. Keep players/parents fully informed regarding training session dates/times.
- e. Keep all training records and player attendance data up to date in ProSoccerData.
- f. Collaborate with other coaches to maximise training opportunities for all players (eg share Goalkeepers, share players, share space, combined sessions etc).
- g. Provide feedback to players on training performance on a regular basis, verbally in sessions and through the ProSoccerData.

4. Match Day

- a. Attend all scheduled matches.
- b. Professional approach to match day preparation and conduct, including loading the Game Preparation in ProSoccerData.
- c. Keep players/parents fully informed regarding match dates/times.
- d. Playing style that is consistent with HUFC football plan.
- e. Keep all match day records and player attendance data up to date in ProSoccerData.
- f. Communicate match day issues to the Head of Program or TD in a timely manner.

5. Team and Player Management

- a. Ensure players promote a positive learning environment.
- b. Support individual player development.
- c. Comply with team selection and game time guidelines.
- d. Discuss player performance with players/parents as required.
- e. Communicate issues regarding team and player management to the Head of Program or TD.

6. Player Assessment

- a. Complete player feedback in the required format to the required deadlines.

7. Communication and Collaboration

- a. Effectively communicate with the Team Manager.
- b. Support other coaches as required.
- c. Work collaboratively with all coaching staff.
- d. Keep the Head of Program and TD fully informed regarding all matters impacting the coaching staff, players, teams.

8. Reviews

- a. Monthly review with the Head of Program or TD

Approved by:

A handwritten signature in blue ink, appearing to read 'J.R.'



Jeremy Toivonen (CEO)