



Hills Football Incorporated General Meeting Policy

Version:	1.1
Date:	26 th Sept 2018
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REVISION	DATE	Notes
1.0	22 Mar 2018	New document.
1.1	26 th Sep 2018	Inclusion of revision table and formatting.

On the 3rd Monday of every Month (unless special circumstances) Hills Football will host the General Meeting. Each club is required to be in attendance.

- Should clubs fail to attend a General Meeting, they will incur a \$100 fine as per By Law 13.5
- As per 5.1 of the constitution, clubs shall be represented by up to two Delegates, these delegates shall have the right to receive notice of general meetings and to be present, debate and vote on behalf of their club.
- Clubs may bring up to one extra attendee to the General Meeting, this person may be the club President, Vice President or Secretary ONLY. This attendee will not be eligible to debate, discuss or vote on any matters at the general meeting.
- Delegates may only speak on behalf of their club and must not debate on their personal views or opinions.
- All motions for voting must be received by the association in writing no later than 14 days prior to the General Meeting.
- Any motion that has been received by the association within the 14 days' notice will then be forwarded onto all clubs ensuring enough time is given for their respective committees to determine their vote.
- Any motion raised at the General Meeting that has not been sent to the association will not be voted on before it has either been referred to the respective subcommittee, or has been awarded the opportunity for all clubs to have at least 14 days to discuss internally. If a motion without notice is referred to a subcommittee, or back to all clubs for debate, the vote will take place at the next scheduled General Meeting. A subcommittee may request addition time to determine a recommendation on the motion from the board. Any allowance for extra time granted by the board must be communicated to all clubs before the next General Meeting. The board may only grant an extension of time for a maximum period of one 20 working days.

Passion in football can sometimes spill over. We ask all delegates present at General Meetings to speak on facts only and refrain from argumentative or aggressive behavior.